

# APPENDIX A

## EXECUTIVE FORWARD WORK PROGRAMME

Date Created	Target Date	Revised Target Date	Issue	Detail	Policy Framework Document	Responsible Executive Member/CMT Member	Possible Scrutiny Issue
09.03.2016	31.03.2016	01.04.2016	Middlesbrough - Cultural Enterprise Zone	To seek Executive approval for the extension of the Tees Valley Enterprise Zone in Middlesbrough.	No	C Rooney K Parkes	
31.03.2016	22.04.2016	21.04.2016	Better Care Fund 2016/2017	The purpose of the report is to seek Executive approval to proceed with the 2016/2017 Better Care Fund (BCF) Submission	No	J Rostron T Parkinson	
07.04.2016	29.04.2016	27.04.2016	Review of Public Recycling Bring Sites	The purpose of this report is for the Executive Member for Environment to consider a reduction in the number of public bring sites available to residents to deposit their recyclable waste.	No	T Harvey T Parkinson	
29.04.2016	10.05.2016	10.05.2016	Council Improvement Programme	To present a Council Improvement Plan, aimed at improving governance matters across the Council. The plan sets a baseline for improvement activity, consolidating the range of corporate improvement actions identified within audits, inspections and reviews in recent years.	No	D Budd M Robinson	
15.04.2016	10.05.2016	10.05.2016	Aspire Service Review	To seek approval from Executive for the recommendation to close the aspire service	No	J Rostron T Parkinson	Non Key
15.04.2016	10.05.2016	10.05.2016	Middlesbrough Local Plan Review	To seek approval to formally commence a review of the Middlesbrough Local Plan.	Yes	C Rooney K Parkes	
15.04.2016	10.05.2016	10.05.2016	Development and Implementation of a Post Ofsted Action Plan Single Inspection of services for children in need of help and protection, children looked after and care leavers	To inform the Executive about the development and implementation of the Post OfSTED Improvement Plan (PIAP) devised in response to the key recommendations made by the OfSTED team that conducted the inspection of the LA arrangements for children in need of help and protection, children looked after and care leavers	No	M Carr R Broad	
28.05.2015	31.07.2015	10.05.2016	Middlehaven Dock Bridge - Project Approval Bridge -	Funding has been secured through the Local Growth Fund to deliver a new vehicular swing bridge to replace the	Yes	C Rooney K Parkes	Confidential

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			Project Approval	existing pedestrian bridge. Following further design and market testing the Executive Member for Regeneration is asked to approve the scheme to progress to detailed design and construction.			
18.04.2016	10.05.2016	10.05.2016	Dog Enforcement Review - Local implications of the updated mandatory microchipping requirements	To bring members up to date on forthcoming changes in the law relating to dog micro-chipping and seek approval for the strategy proposed to accommodate the changes	No	J Rostron K Parkes	
22.04.2016	13.05.2016	10.05.2016	Airport Update	To give an update on the current pension fund situation and determine the way forward	No	D Budd M Robinson	Confidential
27.05.2016	27.05.2016	17.05.2016	Disposal of the Captain Cook Public House	To update on interest in the vacant Captain Cook Public House, Middlehaven, and seek approval to progress a leasehold agreement which will secure the renovation and reuse of the asset.	No	C Rooney K Parkes	Non Key
15.04.2016	31.05.2016	25.05.2016	School Term Dates 2017/2018	To seek a decision by the Executive Member on the school term dates for the 2017/18 academic year following the results of consultation.	No	J Brunton R Broad	
11.04.2016	27.04.2016	27.05.2016	Changes to Back Alley Recycling.	To consider changes to the Council's recycling service in areas with communal bin collections.	No	T Harvey T Parkinson	
04.04.2016	31.05.2016	01.06.2016	Discretionary Housing Payment Policy	To approve the Discretionary Housing Payment (DHP) policy 2016.2017	No	N Walker T Parkinson	Non Key
11.05.2016	01.06.2016	01.06.2016	Captain Cook Birthplace Museum Treasury grant project approval	To request approval of proposals for the expenditure of the Treasury funding awarded to the Captain Cook Birthplace Museum, and permission to proceed with project delivery.	Yes	L Young T Parkinson	
12.05.2015	06.10.2015	07.06.2016	Environment Scrutiny Panel – Response Review of Bereavement Services	To provide and update on the review of the Bereavement Services	No	T Harvey T Parkinson	Non Key
18.05.2016	07.06.2016	07.06.2016	Sale of Land at	Sale of Land to Cleveland Police	Yes	D Budd	

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			Stainton Way, Hemlington			T Parkinson	
09.06.2017	07.06.2016	07.06.2016	Children & Learning Scrutiny Panel - Response - Safeguarding and Children in Care	To respond to the findings of the Children and Learning Scrutiny Panel review of the Local Authority's activities to support children in care.	No	R Broad M Carr	Non Key
29.04.2016	15.06.2016	15.06.2016	Hemlington Recreation Centre - Community Asset Transfer (PART B)	Evaluation of final business plans in respect of expressions of interest for a community asset transfer.	No	C Rooney T Parkinson	Confidential
15.02.2016	20.04.2016	15.06.2016	Hemlington Recreation Centre - Community Asset Transfer (PART A)	Evaluation of final business plans in respect of expressions of interest for a community asset transfer.	No	C Rooney T Parkinson	
22.04.2016	15.06.2016	15.06.2016	Melrose House - Freehold Disposal (PART A)	Report to consider the proposed disposal of this property in accordance with the review of all Custodian held property.	No	C Rooney T Punton	
22.04.2016	15.06.2016	15.06.2016	Melrose House - Freehold Disposal (PART B)	Report to consider the proposed disposal of this property in accordance with the review of all Custodian held property.	No	C Rooney T Punton	Confidential
03.02.2016	20.04.2016	15.06.2016	Southlands - "Outcome of Expressions of Interest Exercise"	Set out the response received to date and evaluate which proposals can be taken forward to the detailed business case stage.	Yes	C Rooney T Parkinson	
03.06.2016	07.06.2016	27.06.2016	Strategic Plan 2016- 20	The report updates the Council's Strategic Plan to 2019/20, incorporating a Medium-Term Financial Plan for the same period and positioning this consolidated document as the Council's four-year Efficiency Plan, required by the Government to access the four-year settlement; and  outlines activity to identify further transformation opportunities for 2018-20, which will be presented to Executive in October 2016 in the draft first refresh of the 2016-20 Strategic Plan.  2The report seeks endorsement of the	Yes	D Budd T Parkinson	

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				Council's draft Strategic Plan for 2016-20, which will be presented to Full Council on 13 July 2016. Council will be asked to agree that the document be submitted to the Department of Local Communities to enable the Council to secure a four-year funding settlement.			
03.03.2016	12.04.2016	30.06.2016	Home to School Transport Policy	To revise and implement the Home to School Transport Policy to reflect the current demand of home to education requirements for both mainstream school pupils and those with special educational needs.	Yes	C Rooney K Parkes	
31.03.2016	10.05.2016	05.07.2016	Apprenticeship Recruitment	Proposed changes to the apprenticeship policy for young people and the management of recruitment targets for apprentices within the council	No	J Brunton R Broad	
09.03.2015	10.05.2016	05.07.2016	Economic Development Strategy	To propose an investment strategy for Economic Growth within Middlesbrough.	No	C Rooney K Parkes	
13.05.2016	07.06.2016	05.07.2016	The Government White Paper: educational Excellence Everywhere	To present the main points of the White Paper to Executive and to consider the impact on Council Services and the proposed power from the Local Authority to Schools.	No	J Brunton R Broad	
05.05.2016	07.06.2016	05.07.2016	Tennis World	The purpose of this report is for the Executive to consider the use of funds from a potential capital receipt from the sale of Council land adjacent to Tennis World for housing development	No	T Harvey T Parkinson	Confidential
23.02.2016	07.06.2016	05.07.2016	Children and Young People's Delivery Partnership	New partnership arrangements for the strategic management of wellbeing for children and young people in Middlesbrough	No	M Thompson K Parkes	Non Key
31.03.2016	07.06.2016	05.07.2016	Review of Highway Asset Management Plan	Executive approval of the Councils amended Transport Asset Management Plan and suite of supporting documents, all of which have been revised in accordance with the latest National guidance.	Yes	C Rooney K Parkes	
01.06.2016	05.07.2016	05.07.2016	Unclaimed Benefits Campaign	To consider proposals to extend the Unclaimed Benefits Campaign (UBC) and integrate it with an existing Hub Advice	No	N Walker T Parkinson	

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				Service (HAS) initiative			
26.05.2016	05.07.2016	05.07.2016	Special Educational Needs and Disabilities (SEND) Reform & the New Accountability Inspection Framework	To outline the key changes as a result of the 2014 SEND reforms and to update members on the new inspection framework which has been developed to measure how successful local areas are in the implementation of the SEND reforms	No	J Brunton R Broad	Non Key
23.02.2016	05.07.2016	05.07.2016	Improving Work Readiness	Detailing new arrangements for supporting schools and colleges to prepare young people for the world of work.	No	M Thompson K Parkes	Non Key
15.04.2016	05.07.2016	05.07.2016	Draft Revenue and Capital Out-Turn Report 2015/2016	To present to Executive the capital outturn and how this affects the capital programme (2013/2014 to 2017/2018) based on information at 31 March 2016.	No	N Walker T Parkinson	
23.02.2016	05.07.2016	05.07.2016	Draft Nunthorpe, Brookfield and Coulby Newham Masterplan	The report is to seek approval to go out to public consultation on draft masterplans for the Local Plan sites at Nunthorpe, Brookfield and Coulby Newham.	No	C Rooney K Parkes	
13.05.2016	15.06.2016	13.07.2016	Teesside Advanced Manufacturing Park – TWI	To agree principles of the agreement with TWI.	Yes	N Walker T Parkinson	Confidential
25.02.2016	07.06.2016	13.07.2016	Teesside Media Village (PART A)	For the Executive to agree recommendations outlined in the report.	No	C Rooney K Parkes	
25.02.2016	07.06.2016	13.07.2016	Teesside Media Village (PART B)	For the Executive to agree recommendations outlined in the report.	No	C Rooney K Parkes	Confidential
16.05.2016	13.07.2016	13.07.2016	Members Small Scheme Allocation	Members to consider schemes submitted under the members small scheme allocation.	Yes	N Walker T Parkinson	
11.05.2016	13.07.2016	13.07.2016	Proposed Sale of Buildings and Surrounding Land at Nunthorpe Hall Farm Part A	Report sets out the offer for the site and the proposed scheme.	Yes	C Rooney T Parkinson	
11.05.2016	13.07.2016	13.07.2016	Proposed Sale of Buildings and Surrounding Land at Nunthorpe Hall Farm Part B	Report sets out the offer for the site and the proposed scheme.	Yes	C Rooney T Parkinson	Confidential
31.03.2016	14.06.2016	21.07.2016	Transport &	Executive Member approval for the T & I	No	C Rooney	

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			Infrastructure Capital Programme 2016/2017	Service capital funding allocation 2016/2017. A combination of Local Transport Grant and Capital Programme funds for Carriageway, footway and verge maintenance, Traffic flow, walking and cycling ,road safety and traffic management improvements, Year two of the three year area based delivery plan.		K Parkes	
16.10.2015	19.01.2016	06.09.2016	Local Procurement & Commissioning Review	A review of current processes and procedures to ensure we are utilising our commissioning practices to stimulate and promote the local economy and markets.	Yes	N Walker T Parkinson	Confidential
20.11.2015	19.01.2016	06.09.2016	Gresham Masterplan and Redevelopment	To seek Executive approval for a high level masterplan that would form the basis of a Compulsory Purchase Order (CPO) and be incorporated into a marketing brief that establishes Gresham as a gateway site, key to achieving the town centre vision.	Yes	C Rooney K Parkes	
03.06.2016	06.09.2016	06.09.2016	Local Authority Designated Officer (LADO) Annual Report	To seek approval that this report meets the requirements prior to submission to Middlesbrough's Safeguarding Children's Board (MSCB) for publication.	No	M Carr R Broad	
23.02.2016	23.02.2016	06.09.2016	Middlesbrough Employment Land	To highlight the current position regarding Middlesbrough's Employment Land and seek Executive approval to allocations.	Yes	C Rooney K Parkes	
23.02.2016	23.02.2016	06.09.2016	Improving Family Literacy	Details of new arrangements for using the library offer to drive improved standards of literacy in families across Middlesbrough	No	M Thompson K Parkes	Non Key
15.04.2016	06.09.2016	06.09.2016	Mortgage Interest Rates	To set the local average interest rate for the six months commencing 1st October 2016.	No	N Walker T Parkinson	Non Key
15.04.2016	06.09.2016	06.09.2016	Revenue Budget 1st Review 2016/2017	To inform Executive of the projected revenue outturn position for 2016/2017	No	N Walker T Parkinson	
08.03.2016	12.04.2016	06.09.2016	Acklam Hall – Update on Development Progress	to update the Executive on the terms for the joint disposal of land at Acklam Hall, along with the current and projected progress of development at Acklam Hall.	No	C Rooney K Parkes	Non key
25.04.2016	07.09.2016	07.09.2016	Disposal Options- Vancouver House Disposal Options	consider potential options for disposal of Vancouver House after conclusion of marketing exercise.	Yes	C Rooney T Parkinson	
29.04.2016	15.09.2016	15.09.2016	Middlesbrough	Revised Corporate Consultation Policy in	No	N Walker	Non Key

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			Council's Consultation Policy	line with the Council's policy review schedule		T Parkinson	
05.05.2016	30.09.2016	30.09.2016	Review of Corporate Security Contract	Review of the existing Security Contract in order to deliver a reconfigured arrangement in respect of corporate framework contract arrangements and in particular security arrangements at Middlesbrough Bus Station.	No	T Harvey T Parkinson	Non Key
09.05.2016	30.09.2016	30.09.2016	Review Of Tree Policy	This review will update Middlesbrough Council's current Tree Policy.	Yes	T Harvey T Parkinson	
08.02.2016	07.06.2016	04.10.2016	Restoration and refurbishment of Middlesbrough Town Hall	Details of the final scheme, procurement route and preferred bidder for the construction scheme to refurbish the Town Hall. Approval sought to proceed.	Yes	L Young K Parkes	
05.05.2016	04.10.2016	04.10.2016	Strategic Plan 2017-20	Report will set out a revised MTFP to 2020 and a Strategic Plan for the same period. It will set out savings targets for 2017/18 and planned activity to deliver these savings. Once endorsed the report will be considered by Council in November 2016. The document will be confirmed to Executive and Council in February and March 2017 (budget setting).	Yes	N Walker T Parkinson	
23.02.2016	23.02.2016	04.10.2016	Improving the Impact of Children's Centres	New arrangements for utilizing Children's Centres to drive improvements in nursery and school readiness across Middlesbrough	No	M Thompson K Parkes	Non Key
15.04.2016	01.11.2016	01.11.2016	1st Capital Monitoring Review 2016/2017	To present to Executive an update on the Council's capital programme (2013/2014 to 2017/2018).	No	N Walker T Parkinson	
23.02.2016	08.11.2016	01.11.2016	Improving Enforcement Services	Details of new arrangements to improve the efficiency and effectiveness of enforcement services through joint working with other organisations.	Yes	M Thompson K Parkes	
25.04.2016	02.11.2016	02.11.2016	Sale of Housing Development Land, Prissick	Details of agreed sale receipts / disposal of site.	Yes	C Rooney T Parkinson	
05.05.2016	06.12.2016	06.12.2016	Council Improvement Plan – Update	provide a progress update on delivery of the Council Improvement Plan	No	N Walker T Parkinson	Non Key
31.03.2016	06.12.2016	06.12.2016	Annual Treasury	To present to Members the Annual Report	No	N Walker	Non Key

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			Management Report	on Treasury Management.		T Parkinson	
15.04.2016	06.12.2016	06.12.2016	Calculation of Council Tax Base 2017/2018	To set the council tax base for the financial year 2017/2018	No	N Walker T Parkinson	
15.04.2016	06.12.2016	06.12.2016	Revenue Budget 2nd Review 2016/2017	To inform Executive of the projected revenue outturn position for 2016/2017.	No	N Walker T Parkinson	
25.04.2016	07.12.2016	07.12.2016	Town Centre District Heating Update	Provide an update on the feasibility of undertaking a Town Centre District Heating Scheme	No	C Rooney T Parkinson	Non Key
05.05.2016	15.12.2016	15.12.2016	Annual Equality and Diversity Report	Outlines progress made by the Council over the past 12 months in relation to promoting equality and diversity	No	N Walker T Parkinson	Non Key
09.05.2016	24.01.2017	24.01.2017	Review of Waste Collection and Recycling	To balance the current collection rounds and investigate the most efficient method of collection for general refuse, kerb side recycling and green waste.	Yes	T Harvey T Parkinson	
05.05.2016	21.02.2017	21.02.2017	Strategic Plan 2017-20	This report will confirm the MTFP for 2017-20 and the Strategic Plan for the same period, set the budget for 2017/18 and the activity to achieve deliver associated savings targets. Once endorsed the report will be presented to Council on 1 March 2017.	Yes	N Walker T Parkinson	
05.05.2016	27.04.2017	27.04.2017	Review of Equality Policy	Sets out the Council's commitment to equality and diversity and details how equality and diversity considerations are embedded within the Council's governance frameworks, commissioning practices, policies and decision-making processes.	No	N Walker T Parkinson	Non Key
05.05.2016	27.04.2017	27.04.2017	Review of Hate Policy	Sets out the Council's position in relation to the internal monitoring of 'hate incidents' either witnessed by or reported to staff. It also summarises the hate incident monitoring process put in place to ensure compliance with the policy.	No	N Walker T Parkinson	Non Key
05.05.2016	18.05.2017	18.05.2017	Review of Impact Assessment Policy	Impact Assessment (IA) is a continuous process to help policy-makers fully understand and weigh the consequences of possible and actual interventions and to	No	N Walker T Parkinson	Non Key



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				articulate these to decision-makers.			
05.05.2016	31.05.2017	31.05.2017	Council Improvement Plan	6 Monthly Update	No	N Walker T Parkinson	Non Key